

APPENDIX II**EAST AYRSHIRE COUNCIL****SOCIAL WORK INSPECTION UNIT ADVISORY COMMITTEE
OF THE SOCIAL WORK COMMITTEE****MINUTES OF MEETING HELD ON FRIDAY 20 MARCH 1998
AT 1445 HRS IN THE COUNCIL CHAMBERS, LUGAR**

PRESENT: Councillor Jane Darnbrough; and Babs Gallacher, Moira Young, Archie Henderson, Jess Walker, Maureen Morris and Peter Neely.

ATTENDING: Douglas Bulloch, Director of Social Work; Bill Duncan, Head of Inspection, Registration and Complaints Unit; Isobel Dawson, Registration and Inspection Officer; and Melanie Macleod, Administrative Officer.

APOLOGIES: Councillor Kathleen Hall; and Maria Brady, Amy Kinnaird, Lindsay Stirrat and Doreen Kelly.

CHAIR: Councillor Jane Darnbrough, Chair.

INSPECTION REPORTS

1. There were submitted and, unless otherwise stated, noted various reports (circulated) by the Director of Social Work as detailed in respect of inspections undertaken at the undernoted premises.

It was noted that, in order to provide guidance to establishments, the Head of Inspection, Registration and Complaints would (i) examine best practice in terms of public access/security within units; and (ii) the Television Licensing requirements for television sets in residents' rooms.

- 1.1 **AFFLECK HOUSE, AUCHINLECK** - Inspection dateS 19 November/15 December 1997.
- 1.2 **CATRINE ENABLE** - Inspection dates 2 September/1 October 1997.
Babs Gallacher left the meeting during discussion of this item.
- 1.3 **KILMAURS CHILDRENS UNIT** - Inspection date 11 December 1997.
- 1.4 **KNOWEVIEW, DALMELLINGTON** - Inspection date 11 November 1997.
- 1.5 **NAZARETH HOUSE, KILMARNOCK** - Inspection date 15 December 1997.
- 1.6 **NEWHOUSE, HURLFORD** - Inspection date 16 July 1997.
- 1.7 **THORTOUN LTD** - Inspection date 19 January 1998.
- 1.8 **WEST PARK, GALSTON** - Inspection date 7 January 1998.
- 1.9 **CESSNOCK GARDENS, HURLFORD** - Inspection date 5 December 1997.

TRAINING ISSUES

2. It was agreed, in terms of providing information to members on client groups, including children and young people, older people and people with a learning or physical disability, the Director of Social Work would undertake to arrange for a series of short joint presentations by a professional within the field and a user/carer to take place during future informal discussion sessions prior to meetings of the Committee.

BACKGROUND INFORMATION

3. It was agreed that the following items of background information be circulated to members of the Committee, viz:- a copy of the Council's Standing Orders, an extract of the Scheme of Delegation pertaining to the work of the Committee and, in the case of recently appointed members, those background papers initially circulated to members by the Head of Inspection, Registration and Complaints.

TIME OF FUTURE MEETINGS

4. It was agreed that, in future, unless otherwise intimated, meetings of the Social Work Inspection Unit Advisory Committee commence at 1415 hours, preceded by an informal discussion session commencing at 1300 hours.

MEMBERSHIP AND CHAIRING OF THE COMMITTEE

5. It was noted that a report would be submitted to the next meeting of the Social Work Committee by the Director of Social Work making recommendations in terms of:
- (i) Phase 2 nominations, including reserves, from a range of organisations for 1998/99 membership of the Committee;
 - (ii) arrangements for chairing of the Committee in 1998/99; and
 - (iii) proposed lay involvement by user/carer representatives in inspection visits.

VISITS TO DALSALLOCH

6. It was noted:-
- (i) that members of the Committee had been invited to visit the new Dalsalloch Centre on Tuesday 24 March or Wednesday 25 March 1998 for a brief guided tour; and
 - (ii) that additional dates for a visit to Dalsalloch would be available upon request.

The meeting terminated at 1605 hours.